



Helping People. Changing Lives.

EXECUTIVE DIRECTOR

Lake Cumberland Community Action Agency, Inc. (LCCAA) based in Jamestown, KY is seeking qualified candidates to fill its **EXECUTIVE DIRECTOR** position.

ABOUT LCCAA

LCCAA is the largest community-based nonprofit organization in the 10-county Lake Cumberland area. LCCAA provides a wide array of early childhood/social service programs including Head Start/Early Head Start, Community Services Block Grant, Low Income Home Energy Assistance Program, Home Weatherization Assistance Program, Adult Day Health Services, and more. LCCAA has over 200 staff providing quality services at 30 locations in the 10-county area with services provided to over 20,000 individuals per year.

MINIMUM APPLICANT QUALIFICATIONS

- Bachelor of Arts or Science degree in management, accounting, human services, public administration, early childhood education, or related field.
- Minimum of five (5) years of upper-level management experience; non-profit management experience preferred.
- Must demonstrate excellent communication and management skills and be capable of providing effective financial and compliance oversight of Federally funded programs with an aggregate minimum total of \$10 million dollars.
- Ability to work with and bring together diverse populations and interests.
- Must have extensive knowledge of financial statements and human resource issues.
- Live in the 10-county service area or willing to relocate to service area.
- Must drive and possess a valid driver's license and have reliable transportation. Be insurable under the agency's vehicle liability insurance policy.
- Must be able to pass a drug test.
- Must pass a criminal background check.

BENEFIT PACKAGE

Health/Dental/Vision, Kentucky Public Pensions Authority (KRS)/County Employee Retirement System, paid holidays, personal and sick leave.

SALARY

Negotiable

APPLICATION PROCESS

A link to the detailed job description and employment application can be found at

www.lc-caa.org/EDSearch.

Applicants should send their completed LCCAA employment application, resume/CV, college transcripts/certificates, and a cover letter describing their qualifications and their interest in the

Executive Director position to

EDSearch@lc-caa.org or LCCAA, Attn: Executive Director Search, PO Box 830, Jamestown, KY 42629. All applications must be received by 12:00 pm Central on Wednesday, October 6th, 2021.

LCCAA is an Equal Opportunity Employer – M/F/D